

Disciplinary Rules for the Students



Ghani Khan Chowdhury Institute of Engineering & Technology

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ABOUT THE INSTITUTE

About GKCIET

Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Malda, West Bengal was established in 2010 by Ministry of Human Resource Development, Govt. of India under the mentorship of National Institute of Technology, Durgapur and in the memory of Sri A.B.A. Ghani Khan Choudhury who had contributed immensely to societal development of the region. The Institute is located at Malda, West Bengal with the bordering districts of Bihar, Jharkhand and North Eastern states. Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Malda was established with the objective to create a multi-layered inter disciplinary and inter-sectorial efficient professional technical manpower to act as an international podium for the development and transfer of technical competence in academics. It is committed to provide best possible technical education from grass route level to higher level and to cater to the specific needs of women, school dropouts and other disadvantaged sections of society by organizing a large no of short/long term skills orientation programmes for economic upliftment and inclusive growth of society. It was formulated that the Institute, besides catering to the needs of formal education would undertake the non-formal education to prepare the skilled and qualified manpower for self-employment. Further, the Institute would take up a strategic research and development activities, which along with entrepreneurship will help in extending the efforts of the Institute in imparting education to the unemployed and working population by updating and upgrading their technical skills. GKCIET is devoted to provide leadership, organizational expertise, technical assistance and the other resources required to meet the demand. The institute is temporarily located at Power Grid Corporation's Training Institute, Malda and the permanent location (Narayanpur, Malda, sprawling area of 101 acres of land) is under development process and one Academic block is already completed. The institute is at a distance of 7 km from Malda central railway station and 0.7 km from 34 No National Highway. It is surrounded by green land and mango trees with beautiful landscapes.

Vision

GKCIET envision to be a lead Technical-Vocational University for inclusive growth and development of technical manpower through formal and non-formal mode mitigating the skilled manpower requirement of the nation.

Short-term goal

To dissemination of technical knowledge and skill, inculcate entrepreneurship trait among rural youths using both formal as well as informal mode so that they could contribute to the sustainable development of the region in particular and India as a whole.

Long-term goal

Institute is to become fountainhead in providing technological excellence in academics through formal/ non-formal Technical Education, Entrepreneurship & Research to meet the changing global needs of the society by transforming itself into Technical University.

Mission

- Technical education and training in formal and non-formal sectors
- Development of competency-based curriculum and ICT based Courseware for professional courses
- Research & Development in the sphere of Science, Technology & Pedagogy
- Emphasizing to build institute Industry-entrepreneurship and Institute- Community interface
- Building collaboration with National and International Centres of Excellence and partnership with stakeholders
- Extension Services
- Industries in the neighbourhood and in the region.
- Working personnel, Passed out students. I.T.I & Polytechnics.
- Research and other institutes of Higher Learning

Objectives

- Education and Training
- To offer flexible, modular, credit-based multi-point entry programs in engineering and technology.
- To offer diploma and B.Tech courses in different discipline.
- To offer Non-formal programme in different areas of technology to strengthen the scope of the institutional programme.
- To provide technical education facilities for women, school dropouts and other disadvantaged sections of society through specially designed courses.
- To offer continuing education programme for working personnel from industries at different levels to meet the requirements of large, medium and large industries.
- To offer bridge courses for lateral entry in all programme and for moving from one level of course to another level.

Part A: General Disciplinary Rules for the Students

A. Disciplinary Committee

Institute will have a standing disciplinary committee approved by the Academic Council.

A.1 Conduct and Discipline

A student shall conform to the highest standard of discipline and shall conduct himself/herself within and outside the precincts of the Institute in a befitting manner. The student shall have the seriousness of purpose and shall, in every way, train himself/herself to acquire proficiency in the Career he/she has chosen. The students shall show due courtesy and consideration to Teachers, Wardens, Officers and functionaries of the Institute and concern for their fellow students.

The residential students of a hostel are expected to be considerate to hostel staff/workers, help the sick fellow students, show modesty and mutual respect for one another. They should cooperate with the Institute authorities, when appealed to do so, in an emergent situation.

All instances of misbehavior or gross misconduct involving punishment, other than reprimand shall be reported to the Institute's Disciplinary Committee. **The Institute reserves the right to rusticate or expel any student from the Institute for a given period of time or forever on the recommendation of the Institute's Disciplinary Committee on the reasons considered sufficient by it.**

A.2 Rules Governing Maintenance of Discipline and Grievance Procedure

Definition

For the purposes of these Rules, unless there is anything repugnant in the subject or context.

- (i) **Authority** means the Academic Council, the Director, the Deans, Heads of Departments, teachers and officers and includes other similar authorities contained in the Bye-Laws/Rules of the Institute.
- (ii) **Director** means the Director of the Institute.

- (iii) Officers include Registrar, Deputy Registrars, Assistant Registrars, Medical Officer, Sports Officer, Security Officer, Estate Officer, Hostel Wardens, NCC Officer, Coordinator (NSS), Librarian, Assistant Workshop Superintendent and includes such others as may be notified to be officers.
- (iv) **Registrar** means the Registrar of the Institute.
- (v) **Institute** means the Ghani Khan Chowdhury Institute of Engineering and Technology, Malda, West Bengal.
- (vi) **Student** means a candidate registered or admitted for undergoing a course of study and/or research at the Institute.
- (vii) **Teacher** means a Professor, Associate Professor or Assistant Professor of the Institute.

A.3 Recognition of Exemplary Conduct

1. A teacher or officer of the Institute may at any time make a confidential report to the Director about an act of exemplary good conduct by a student, which in his/her opinion deserves recognition.
2. Every recommendation for recognition of exemplary good conduct shall be considered by the Academic Council, which, if it is satisfied that the conduct deserves recognition, may award a Certificate of Exemplary Conduct with or without monetary reward.
3. (i) The report recommending recognition shall precisely state the facts of the case and the reasons for the recommendation.

(ii) The Certificate shall succinctly describe the conduct for which it is issued.

(iii) Save in exceptional cases for stated reasons, the Academic Council shall grant a certificate of Exemplary Conduct only if the performance and conduct of the student is otherwise satisfactory.
4. Any certificate granted aforesaid may be withdrawn for sufficient cause but only after giving the recipient an opportunity to be heard.

A.4 Grievance Procedure

Grievances against legislative action directly affecting students:

1. A draft of all rules and regulations related to hostel management (including amendments thereof) directly affecting students shall be notified by the respective authority through a notice put on the General Notice Board of the Institute, and a student shall be entitled to submit, within the stipulated time, a Memorandum commenting on the provisions contained therein.
2. The concerned authority shall take every such Memorandum into consideration and shall thereafter frame such provisions as it may deem fit and proper.
3. If in the course of implementation of any Rule or Regulation, any authority whether suo moto or on the representation of any student, feels that there is need to amend any provision thereof it shall forward its recommendation to the Academic Council whose decision thereon shall be final.

A.5 Grievances against administrative action directly affecting students in academic matters

1. A student who feels aggrieved by an administrative action in academic matters (including admission, pursuing regular course of study, examination, promotion, payment of dues, grant of financial assistance, freship or scholarship) shall first take it up with the Deputy/Assistant Registrar (Academic) who shall look into the matter or have it looked into expeditiously. If, the student concerned is not satisfied with the action taken, he may make a representation in the matter to the Dean of Student Affairs. A student aggrieved by the decision of the Dean of Student Affairs may appeal to the Director who shall consider the same in consultation, if necessary, with the Heads of Department.
2. A student aggrieved by the decision of the Director may appeal to the Academic Council whose decision thereon shall be final.

A.6 Grievances against administrative actions in Matters of Discipline

1. Any student who is rusticated or expelled, or is suspended for a period exceeding 15 days under these rules, may make a written representation to the Director, within seven days of the notification of the disciplinary action. The representation shall be made through the authority that took the disciplinary action and the said authority shall forward the representation to the Director ordinarily within three days of its receipt, together with its comments and relevant documents or materials, if any.
1. The Director shall, on the receipt of such representation, enquire the cause by such a Committee (consisting of senior teachers) as he may appoint. The Committee shall, on the basis of the records and evidence available to it, consider the representation expeditiously and make recommendations to the Director in a written report.

2. The Director is empowered to take decision which may be placed in the Academic Council for its ratification subsequently.

A.7 Grievances against administrative actions directly affecting students in other matters

1. A student who feels aggrieved by an administrative action directly affecting students in any other matter, may make a representation to the concerned Head of Department or the Chairman, Hostel Management Council who shall expeditiously pursue the matter for further action.
2. A person aggrieved by such a decision may make a written representation to the Director within seven days of notification of the disciplinary action. The representation shall be made through the authority, which took the disciplinary action, and the said authority shall forward the representation to the Director ordinarily within three days of its receipt, together with its comments and relevant documents or materials, if any.
3. The Director shall, on the basis of the records available to him, pass appropriate orders, which shall be final.

A.8 Grievances against the conduct of clerical or subordinate staff

1. A student who feels aggrieved by the conduct of a clerical or subordinate staff may make a representation to the person immediately in charge of such personnel, who shall expeditiously take a decision in the matter.
2. A student who feels aggrieved by a decision may appeal to the Head of the concerned department or the Registrar as the case may be, whose decision thereon shall be final.

A.9 Grievances against lack of welfare facilities

A representation about lack of welfare facilities shall be made to Coordinator, Student Welfare and/or to Dean (SA) who shall consider the matter and submit recommendation expeditiously to the Director whose decision thereon shall be final.

A.10 Grievances against fellow students

1. Without any prejudice to the provisions relating to disciplinary action, a student who is aggrieved by the conduct of a fellow student may make a representation to the Student's Welfare Committee, which shall decide the matter expeditiously.

2. The Student's Welfare Committee shall not proceed with any case of student's indiscipline in case any authority has started disciplinary proceedings, if the Student's Welfare Committee has conducted partial enquiry, all papers relating to such enquiry shall be sent to the concerned authority for further consideration.

A.10 Acts of indiscipline and disciplinary procedure

Condemnation of Acts of indiscipline and action thereon:

(1) An 'Act of indiscipline' includes:

- a) An act punishable under any law for the time being in force;
- b) **Misconduct (including ragging)** or **criminal offence** or an act violative of any rule of discipline or of any provision of the Rules and Regulations of the Institute;
- c) an act in **breach of an agreement or undertaking** or direction or failure or refusal to obey instructions or direction of any authority.
- d) resorting to mass bunking of classes, tests or examinations and of other compulsory activity of the Institute;
- e) non-payment of Institute and other dues including transport/bus, mess and canteen charges
- f) an act which interferes with personal liberty of another, or subjects another to indignity or involves physical violence or use of abusive language;
- g) dissemination and assertion of any false statement, whether with a view to bring into disrepute another person or to question the impartiality of his/her action or to impute malice or to create public opinion against him/her or with any other malicious motive;
- h) an act which hampers (whether through pressure or threats or other improper ways) the discharge of duties or exercise of free discretion (wherever so vested) by persons entrusted with the task of performing such duties or exercise of such discretion;
- i) collection of funds for any student programme, project or activity without permission of appropriate authority;
- j) organizing of a procession or meeting without permission of the appropriate authority, or participation therein;
- k) use of agitational means including strikes, picketing, gheraos, fasts arousing of the sentiments of the students and the public, or use of any outside agency for redressal of grievances;

- l) destruction or defacing of Institute property and breaking into any Institute building or premises; and rowdy or other forms of misbehaviour;
 - m) an act which disrupts the running of the Institute or environment conducive to the pursuit of knowledge of harmonious relationship between different peoples living in the Institute Campus;
 - n) an act which brings the Institute (and its teachers, officers or authorities) into disrepute;
 - o) an act attempting to commit an act of indiscipline, abetting an act of indiscipline, inciting others to commit an act of indiscipline or causing others to do an act of indiscipline, individually or in collusion with others;
 - p) refusal to give evidence or establish or reveal identity, when required; and
 - q) such other acts as may be notified by the Institute authorities from time to time.
- (2) **Disciplinary action** may comprise of one or more of the following:

(A) Disciplinary Action of Category I:

- (i) an order rustivating a student for a stated period, under intimation to other universities/institutions in India;
- (ii) an order expelling a student from the Institute whether for all time to come or for a stated period under intimation to other universities/institutions in India;
- (iii) an order suspending a student for a period exceeding 15 days; whether from all activities of the Institute, Departments or Hostel, or only from specified activities;
- (iv) **AWARD OF BLACK DOTS**

With a view to improve general discipline among the students, a scheme of awarding black dots depending upon the severity of the act of indiscipline has been in operation. The scheme provides for accumulation of black dots up to a maximum of six dots resulting in expulsion from the Semester/Institute. The scheme also provides for improvement resulting in removal of dots.

- (a) The maximum number of black dots, which can be awarded, shall be six depending upon the severity of the act of indiscipline.
- (b) If a student accumulates six black dots for different acts of indiscipline during his course of study at the institute, it will result in a punishment

leading to expulsion for one semester, or for one year or from the Institute.

- (c) The award of each black dot shall also carry a fine of Rs. 1000/- per dot.
- (d) In case after the award of black dots, a student shows marked improvement in overall discipline, the concerned student may make an appeal through the same authority on whose recommendation the case was considered and the black dot was awarded, i.e Hostel warden/Chief Warden/HOD/Coordinator of Examination etc. to get his case placed before the Disciplinary Committee for removal of black dots. Even if the black dots are removed, the corresponding fine @ Rs. 1000/- per dot is not refundable.
- (e) The black dots shall be awarded to a student by the Director on the recommendation of the Examination Board/Inquiry/Institute disciplinary Committee.

Explanation

- (i) **Rustication** means debarring the student from studying in any university, college or educational institution.
- (ii) **Expulsion** means debarring the student from studying in the Institute.

(B) Disciplinary Action of Category II:

- (i) an order suspending a student for a period not exceeding 15 days whether from all activities of the Institute, Departments or Hostel or from specified activities;
- (ii) an order directing a student to pay fine up to but not exceeding Rs. 500/-;
- (iii) an order directing entry of adverse remarks in the character roll of a student.

(C) Disciplinary Action of Category III:

- (i) an order directing a student to vacate the premises and prohibiting him from re-entering the same for a period not exceeding 3 days;
 - (ii) an order directing a student to cease and desist from indulging in any act of indiscipline;
 - (iii) an order warning a student.
- (3) A student who has been rusticated or expelled or directed to vacate any premises, shall be deemed to be a trespasser if he remains in, or enters the premises, without prior permission during the period of operation of the order.

- (4) The disciplinary jurisdiction under these Rules shall extend from the date on which a candidate applied for admission to the Institute to the date on which the student receives his degree/diploma/certificate or the date on which his migration certificate is issued whichever is earlier;

Provided that a candidate who is not admitted to the Institute (or in the case of a casual student, to an examination), the jurisdiction shall not extend beyond a period of three months from the date of rejection of his application unless he was enrolled in the Institute.

A.11 Disciplinary Authorities:

- 1.(a) The Director is empowered to take any disciplinary action against any student in respect of any act of indiscipline, whether committed within the Campus or elsewhere.
- (b) The Director is empowered to take disciplinary action against any student in respect of any act of indiscipline committed within the campus.
2. (a) The Heads of Department are empowered to take any disciplinary action, other than those of Category I aforesaid against any student in respect of any act of indiscipline committed within the premises of their respective departments or in the vicinity thereof.
- (b) If the Head of a Department is of the opinion that the relevant act of indiscipline deserves any of the disciplinary action of Category I, he shall refer the matter to the Director and subject to the limitation of his own power, may take such interim disciplinary action, as he deems fit and proper.
3. (a) The teachers and /or the Officers (Gymkhana/NSS/NCC etc.) of the Institute are empowered to take any of the disciplinary actions of category III aforesaid against any student of their respective department in respect of any act of indiscipline committed within their respective sphere of activity.
- (b) If a teacher is of the view that the relevant act of indiscipline deserves any of the disciplinary actions of Categories I or II, s/he shall refer the matter to the concerned Head of Department and, subject to the limitations of her/his own power, may take such interim disciplinary action as he deems fit and proper.
4. (a) The Chief Warden will be the In-charge of Hostel Management Council, and empowered to take any disciplinary action, other than those of Category I aforesaid, against any student in respect of any act of indiscipline committed within or in the vicinity of a hostel/hall and against any other resident of a hostel for any act of indiscipline committed within or outside the hostel/hall premises.

- (b) If the Chief Warden/In-charge, HMC is of the opinion that the relevant act of indiscipline deserves any of the disciplinary actions of Category I aforesaid, s/he shall refer the matter to the Director for necessary action and, subject to the limitations of his/her own power, may take such interim disciplinary action as s/he deems fit and proper.
- 5. (a) The Hostel Wardens are empowered to take any of the disciplinary actions of Category III aforesaid against any student in respect of any act of indiscipline committed within or in the vicinity of their respective hostels and against any other resident of their respective hostels in respect of any act of indiscipline committed within or outside the hostel premises.
 - (b) If a Hostel Warden is of the view that the relevant act of indiscipline deserves any of the disciplinary actions of Categories I or II aforesaid, s/he shall refer the matter to the Chief Warden/In-charge, HMC for necessary action and, subject to the limitations of his/her own powers, the Chief Warden may take such interim disciplinary actions as s/he deems fit and proper.
- 6. (a) Notwithstanding anything aforesaid, the Librarian, the Assistant Workshop Superintendent and the Medical Officer are empowered to direct any student to vacate the Library/Workshop/Dispensary premises (as the case may be) and to prohibit entry of any student for a period not exceeding seven days for any act of indiscipline committed within or in the vicinity of the said premises.
 - (b) If the Librarian or the Assistant Workshop Superintendent or the Medical Officer, whether suo moto or on the report of subordinates, is of the opinion that the relevant act of indiscipline deserves any further disciplinary action s/he shall refer the matter to the Director for necessary action and, subject to the limitations of his/her powers, may take such interim disciplinary action as s/he deems fit and proper.
- 7. (a) The Registrar, the Deputy Registrar and the Assistant Registrar are empowered to direct any student to vacate the office premises for any act of indiscipline committed within or in the vicinity of the said premises.
 - (b) If the Registrar or Deputy Registrar or an Asst. Registrar, whether suo moto or on the report of subordinates is of the opinion that the relevant act of indiscipline deserves any further disciplinary action, s/he shall report the matter to the Director for necessary action and subject to the limitations of his/her own powers, may take such interim disciplinary action as he deems fit and proper.
- 8. (a) The Sports Officer and the Coaches are empowered to direct any student to vacate the playground and to prohibit entry of any student on the playground for a period not exceeding seven days for act of indiscipline committed on the playground or in the vicinity thereof.

- (b) If the Chairman (Gymkhana)/NSS coordinator/NCC Officer/ Sports Officer, whether suo moto or on the report of others, is of the opinion that the relevant act of indiscipline deserves further disciplinary action, s/he shall report the matter to the Director for necessary action, subject to the limitation of his/her own powers, may take such interim disciplinary action as he deems fit.

A.12 Disciplinary Procedure

- (i) It shall be the duty of the authorities empowered under these rules to take disciplinary actions, to maintain discipline among the students within the sphere of its authority.
- (ii) (a) If in the opinion of any authority circumstances so demand, it may direct the erring student to cease and desist from indulging in an act of indiscipline and warn him/her that if s/he does not obey the directions, disciplinary action will be taken against him/her.
- (b) If, despite the warning, the erring student continues to indulge in the said or any other act of indiscipline, the authority may, within the limitations of its own powers take such action as it deems fit and proper. Provided that, if, in the opinion of the authority the relevant act of indiscipline deserves disciplinary action, which, it is not, empowered to take, it shall refer the matter to the Director and, subject to the limitation of its own powers, may take such interim disciplinary action as it deems fit and proper.
- (c) Except, as aforesaid, disciplinary action may not be taken without serving a show-cause notice on the erring student and without giving him/her a hearing in person.
- (iii) Wherever a superior authority has initiated disciplinary proceedings, a person subordinate to it shall not initiate any further proceeding in the matter; or, if s/he has already initiated proceedings, such proceedings shall be suspended and the matter reported to the said authority together with all relevant materials.
- (iv) Where two or more authorities have concurrent jurisdiction and one of them has already initiated disciplinary proceedings, the other authorities shall not initiate further proceedings in the same matter but shall send their reports (together with all relevant materials) to the authority, which first initiated the proceedings.

(v) (a) Nothing in these provisions shall be deemed to affect the power of an authority to review its orders or to suspend the operation of a disciplinary action taken by it until the erring student commits another act of indiscipline.

(b) Nothing in these provisions shall be deemed to affect the power of appropriate authorities to withdraw a degree/diploma/certificate/ scholarship/ assistantship/medal or any other recognition/award/assistance/ facility granted to a student, and the concerned authorities, bodies or persons may take such action, whether in addition to the disciplinary action taken under these provisions or otherwise as they deem fit and proper.

A. 13 COMMON POINTS REGARDING CONDUCT AND DISCIPLINE TO BE REMEMBERED

Following rules shall be in force to govern the conduct and discipline of all students:

1. Students shall show due respect to the teachers of the Institute, Security Officers, Administrative Officers, the Sports Officers of the Athletics and the Officers of the National Cadet Corps; proper courtesy and consideration should be extended to the employees of the Institute and of the Halls of Residence. They shall also pay due attention and courtesy to visitors.
2. Students are required to develop a friendly relationship with fellow students. In particular, they are expected to show kindness and consideration to the new students admitted to the Institute every year. Law bans ragging in any form. Any act of ragging will be considered as gross indiscipline and will be severely dealt with.
3. The following acts of omission and/or commission shall constitute gross violation of the code of conduct and are liable to invoke disciplinary measures:
 - His/her absence to the warden of the hall before availing any leave. Furnishing false statement of any kind in the form of application for admission or for award of scholarship etc.
 - Displaying lack of courtesy and decorum; resorting to indecent behaviour anywhere within or outside the campus.
 - Willfully damaging or stealthily removing any property/belongings of the Institute, Hall or fellow students.
 - Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.
 - Adoption of unfair means in the examinations.
 - Organizing or participating in any group activity in company with others in or Outside the campus without prior permission of the of concerned institute authorities
 - Mutilation or unauthorized possession of library books.
 - Restoring to noisy and unseemly behaviour, disturbing studies of fellow students.

- Not intimidating Commensurate with the gravity of the offence, the punishment may be reprimand, fine, and expulsion from the hall, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute.

Part B: Disciplinary Rules for the Hosteller (if Applicable)

Hostel Rules and Regulations for Existing Hostel Boarders

1. Students must stay only in the room allotted to him/her.
2. Students should carry GKCIET identity card wherever they move and must produce on demand. Students must produce the Boarder's identity card to enter the hostel premises.
3. Warden team member or any authorized member of the Institute may inspect the room of any student in the hostel at any time to ensure proper cleanliness and other discipline related matters.
4. Students must lock their rooms before going out for bath, food, etc. (In the cases pertaining to double / triple/four seated accommodations, each roommate should have a key of the door lock of his/her room.)
5. Students should not keep valuables & costly items in their rooms. **Safe guard of Laptop, mobile phone, computer, purse, calculator, wristwatch, wallet or any other valuable item is their own responsibility.**
6. **Senior students must refrain from ragging the junior students in any form and violation of this will be treated as a gross misconduct and attract appropriate disciplinary action under UGC anti ragging rules.**
7. Students must switch off the lights and fans, when they are not in use in their rooms.
8. **Girls' students must remain in their hostel during 8 p.m. to 5a.m. and if any emergency or requirement arises to remain absent during this period she must obtain prior permission of the warden.**
9. **Boys' students must remain in their hostel during 10 p.m. to 5a.m. and if any emergency or requirement arises to remain absent during this period he must obtain prior permission of the warden.**
10. **The student must not be involved directly or indirectly in fighting, gambling, strike, anti-social activities, picketing, and fasts. Consumption of alcoholic drink, intoxicating drugs, will be viewed as serious offence; and he/she would be summarily expelled.**
11. Parents/relatives/friends are not allowed to stay in the hostel.
12. Male visitors are not permitted to enter the girls' hostel. Only parents are permitted to meet their wards in the visitor's room/common room from 4:30 pm to 7:30 pm. Female visitors are not permitted to enter the boys' hostel. Any female visitor is not allowed to stay after 8 pm in the girls' hostel.
13. Any visitor to any hostel (Boys'/Girls') must enter their details in the register kept with security guard and must leave by the designated time (8pm in girls' hostel & 10 pm in boys hostel).

14. Students must maintain room furniture, electric fittings, and LAN fittings in good condition. At the time of room allotment and while leaving the hostel inventory may be properly taken/handed over. Any damage shall attract fine.
15. When mess facility will be started, every student residing in the hostel must compulsorily join the mess attached to that hostel. Individual cooking is not permitted.
16. Use of audio equipment in hostels is acceptable only if it is not objectionable to other boarders.
17. Students should not display obscene posters, calendars, wall writings etc. in the rooms or anywhere in the hostel.
18. Students should wear proper dress in the hostel.
19. All students are expected to treat fellow boarders, institute staff, hostel staff, mess staff with dignity and decorum.

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