



Memo No: GKCIET/442

Date: 05-01-2018

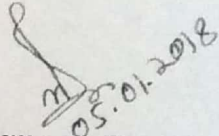
NOTICE

GKCIET, Malda is offering admission to the Diploma Courses in CE, CSE, EE, FPT & ME departments for the session of 2017-18. The students of CE, CSE, EE, FT, ME, ChE & STE departments of GKCIET, those completed their Certificate Courses successfully (only the passed out students) are eligible. However, the students from the ChE & STE departments will be allowed to admit in the Diploma Course offered by CSE department. The students having supple will be registered/admitted after successful completion / clearing respective supplementary examinations.

All eligible students are requested to attend the admission/registration process to be held from 11-01-2018 to 12-01-2018 (10:00 AM to 04:00 PM) in the Academic Cell with copies of the following documents (self-attested). Please carry the original documents during admission for verification.

- DD of Rs. 12,600/- as admission/registration charge (Rupees Twelve Thousand Six Hundred only) and in addition of Rs. 1,125/- as hostel charge (Rupees One Thousand One Hundred Twenty Five only) only for the existing hostellers to be drawn in favour of **Accounts Officer, GKCIET, Malda** payable at Malda.
- Copy of final mark-sheet of Certificate Course.
- Copy of Madhayamik mark-sheet and certificate.
- Copy of Higher Secondary mark-sheet and certificate, if any.
- Copy of Aadhar card and details of bank account.
- Passport size photographs of 02 nos.
- No Objection Certificate from respective HoD.
- No Objection Certificate from Library.
- No Objection Certificate from other departments, if any subject offered by the departments.
- No Objection Certificate for the Exam Coordinator/Exam Cell.
- No Objection Certificate from Hostel Warden for hostellers.

This issue with approval of the competent authority.


05.01.2018
Dr. Nilkanta Barman
Dean (Academic, P & D)

N.B.: (i) As per the GKCIET Rules & Regulations of 2014-15 (Clause no. 2.3.5), a student who is unable to register on the scheduled date may be permitted for registration within next 10 working days with a late registration fee of Rs. 200/- (Rupees Two Hundred only) per day. However, the Head of the Institute may permit a student up to 21 days after expiry of the scheduled date. In this case, the fine mentioned above is also applicable.

(ii) As per the GKCIET Rules & Regulations of 2014-15 (Clause no. 2.3.9.1), in exceptional case, when a student is unable to present himself/herself for registration due to serious illness leading to hospitalization or due to other extra-ordinary circumstances, the registration may be done in absentia by parents/guardians along with proof with the explicit approval of the Head of the Institute..

Copy to:

1. Director, GKCIET Malda
2. Chief Administrative Officer, WBSCT&VE&SD, Karigori Bhavan, 4th Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160 for kind information.
3. Senior Administrative Officer (Exam), WBSCT&VE&SD, Karigori Bhavan, 4th Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160 for kind information.
4. Administrative Officer (Registration), WBSCT&VE&SD, Karigori Bhavan, 4th Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160 for kind information..
5. Administrative Officer (Accounts), WBSCT & VE & SD, Karigori Bhavan, 4th Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160 for kind information..
6. All HoDs / HoS, GKCIET Malda for kind information and necessary action.
7. Exam Coordinator / Exam Cell, GKCIET Malda for kind information and necessary action.
8. Hostel Wardens for kind information and necessary action.
9. Asst. Registrar (Acad.), GKCIET Malda for kind information.
10. System Manager, GKCIET Malda for uploading in the institute website.
11. File Copy