

Minutes of the 20th Meeting of The Finance Committee (FC) of Ghani Khan Choudhury Institute of Engineering And Technology Held at 10.30 am On 12.10.2023 at Hotel Royal Plaza, New Delhi

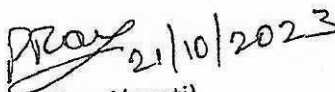
Following members were present in the meeting


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| 1. Shri Prashant Pole
'Maita' 1126, Wright Town
Jabalpur – 482 002 | Chairman |
| 2. Shri Govind Jaiswal
Joint Secretary (TEL)
Department of Higher Education
Ministry of Education, Shastri Bhawan
New Delhi – 110 001 | Member |
| 3. Shri Uday Kiran
Under Secretary, IFD
Ministry of Education, Shastri Bhawan
New Delhi 110 001
(Represented JS&FA, IFD, Ministry of Education) | Member |
| 4. Prof. Shyam Sundar Pattnaik
Head, Department of Media Engineering
NITTTR, Chandigarh
(Former Director of NITTTR, Chandigarh) | Member |
| 5. Prof. Ayon Bhattacharjee
Dean (Faculty Affairs)
National Institute of Technology, Meghalaya
Shillong | Member |
| 6. Md Abdur Rajjaque
Deputy Registrar (Fin.), GKCIET, Malda | Special Invitee |
| 7. Shri. Ajay Singh Shekhawat
Section Officer (Fin.), GKCIET, Malda | Special Invitee |
| 8. Prof. P. R. Alapati
Director, GKCIET, Malda – 732141 | Member Secretary |

Meeting was called to order by the Chairman, FC. Director, GKCIET & Member Secretary of FC welcomed Shri Prashant Pole, Chairman who has recently taken over the charge of Chairman, BoG; Shri Govind Jaiswal, JS(Tel); thanked Prof. V. K. Tewari who had guided the institute as Chairman, FC & BoG for nearly 2 years and welcomed all other members, Prof. S. S. Pattnaik & Prof. Ayon Bhattacharjee, present in the meeting. Thereafter, Chairman, FC welcomed all members of the FC and asked the member secretary to present the agenda items for discussion. Then, the Member secretary presented the agenda.

Agenda Item No. FC 20.01: To consider and confirm the minutes of the 19th meeting of FC held on 01.04.2023 at 10.30 am

Resolution: Approved


(Parameswara Rao Alapati)
Member Secretary/FC


(Prashant Pole)
Chairman/FC

Agenda Item No. FC 20.02: To consider the action taken report on the minutes of the 19th meeting of FC of GKCIET Malda held on 01.04.2023 at 10.30 am

Resolution: Approved, after a brief discussion on the current status of the Money suit filed (resolution on agenda item no. FC:19.03) and a suggestion from the JS(TEL) to take steps so as to ensure that the money is recovered with interest whenever the case is won.

Agenda Item No. FC 20.03: To consider and confirm (Approve) the minutes of the 12th meeting of B&WC of GKCIET held on 01.10.2023 at 10.00am at GKCIET, Narayanpur, Malda

Resolution: Approved

Agenda Item No. FC 20.04: To consider the final drawings and BoQ prepared by M/s NBCC Limited for construction of Hostel buildings (one for boys and one for girls), Student amenities center (SAC), roads and boundary wall

Resolution: Approved, after a threadbare discussion, with a suggestion for giving top priority to get the construction of boundary wall completed within this financial year (2023-24) and continue the construction of other buildings etc., one after the other on a vertical completion mode. The work order to be issued to NBCC limited should reflect this aspect.


Further, JS (TEL) emphasized, and other members agreed, on identifying at least one upcoming area where the institute can establish a state of the art center in its strong area and develop it as a center of excellence. After a brief discussion and the inputs from the Director about funding of Rs. 1.49 Cr received from MSME for establishing a live Food Processing line by FPT department and the newly started internships in AI & ML by CSE department, it was agreed that a concept paper on such a proposal integrating the research activities of the FPT department and CSE department shall be prepared by the Director as soon as possible and discuss in the BoG through an online meeting, if required.


Agenda Item No. FC 20.05: To consider construction of sewerage and drainage system at GKCIET, Malda

Resolution: Approved in principle and suggested also to get a master plan of the Campus prepared including the drainage/sewerage and central STP

Agenda Item No. FC 20.06: To consider the renewal of period of contract period on Indian Ex-servicemen league to provide security services at GKCIET, Malda for a period of two years

Resolution: After a thorough discussion and considering the audit comments on this issue, FC approved the procurement of these services through GeM as per GFR, while giving priority to Ex-servicemen and past service.


21/10/2023
(Parameswara Rao Alapati)
Member Secretary/FC


(Prashant Pole)
Chairman/FC

Agenda Item No. FC 20.07: To consider the tender processing for identifying an outsourcing agency for providing cleaning, sweeping, mali and other services at GKCIET, Malda for a period of two years

Resolution: Approved to complete the engagement process by 31.12.2023

Agenda Item No. FC 20.08: To consider the Annual Report of GKCIET for the year 2022-23

Resolution: Approved

Agenda Item No. FC 20.09: Reporting items

1. To consider the appointment of an audit firm for internal audit purpose

Resolution: Noted

2. To consider the Audit report (SAR & IR) of C & AG, Kolkata for the year 2022-23

Resolution: Noted

Agenda Item No. FC 20.10: Any other Items with the permission of the Chair

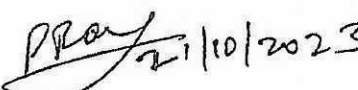
1. To consider the purchase of a vehicle for ambulance purpose


Director explained about the need for a dedicated ambulance round the clock, in view of the fact that with the allotment of hostels and staff quarters about one year ago total persons living on campus has become more than 550 round the clock and 1000+ persons during the working hours. Few emergency situations occurred during the night time recently in hostels and the delay in arrival of ambulance from Malda town and that a 24x7 ambulance service has become essential.

Resolution: After a thorough discussion about various possibilities of arranging the ambulance service BoG approved the following options.

- (i) Purchase of a dedicated vehicle with all essential requirements of an ambulance, after discussing and ensuring the maintenance of the ambulance facility with the CMO of Malda Medical, General Hospital.
- (ii) Failing the option (i) then procure the service through outsourcing after following codal formalities and GFR.

Meeting ended with vote of thanks to the Chair.


(Parameswara Rao Alapati)
Member Secretary/FC


(Prashant Pole)
Chairman/FC