

**Minutes of the 23rd meeting of Finance Committee (FC) of Ghani Khan Choudhury
Institute of Engineering and Technology, Malda held on 12.12.2024 at 11:00 AM at Hotel
Udman, Panchshila Park, New Delhi**

Shri Prashant Pole, Director, Disha Consultants
Maitra, 1126 besides Samadhan Hospital
Wright Town, Jabalpur.

In the Chair

Following members were present in the meeting: -

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|---|---|---------------------|
| 1 | Shri. Govind Jaiswal, IAS (online)
Joint Secretary (TEL), Dept. of Higher Education,
Ministry of Education, New Delhi | Member |
| 2 | Shri. Sanjog Kapoor, IRS (online)
JS & FA
Ministry of Education, Govt. of India | Member |
| 3 | Prof Lalit Kumar Awasthi (online)
Vice Chancellor, Sardar Patel University, Himachal Pradesh | Member |
| 4 | Prof. Siby John
Director, GKCIET, Malda | Member
Secretary |

As the quorum was confirmed, the Chairman called the meeting to order. At the outset the Chairman welcomed the members of Finance Committee. He specially thanked Prof. Lalit Kumar Awasthi, Shri. Govind Jaiswal, Shri Sanjog Kapoor for sparing their valuable time for participating in the meeting. Thereafter, the Chairman requested the Member Secretary to take up the agenda. With the permission of the Chairman, Director/Member Secretary presented the agenda items.

Agenda Item No. FC 23.01: To consider and confirm the minutes of the 22nd meeting of FC of GKCIET, Malda held on 25.05.2024.

Resolution: Confirmed


Agenda Item No. FC 23.02: To consider action taken report on the minutes of the 22nd meeting of FC of GKCIET Malda.

Resolution: Noted

Agenda Item No. FC 23.03: Items for Reporting

FC 23.03.01: To consider the Audit Report (SAR (2023-24))

Resolution: The committee considered the Audit Report (SAR (2023-24)) and approved the same for onward submission to the MoE. It also advised the institute to pursue the observations of the audit for settlement.


(Prashant Pole)
Chairman, FC


(Siby John)
Member Secretary, FC

FC 23.03.02: To consider RE (2024-25) & BE (2025-26)

Resolution: Noted

FC 23.03.03: Status of construction work and payment to NBCC.

Resolution: The committee expressed concern over slow progress of construction work. The committee resolved the following:


- a. To convey the concern of the committee regarding progress of works to higher authorities of NBCC.
- b. To constitute an institutional committee to monitor the quality and progress of work. The committee will sign the schedule of work and milestone with NBCC and compare the progress in the monthly meeting with NBCC.

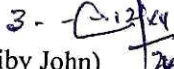
Agenda Item No. FC 23.04: Items for Approval.

FC 23.04.01: To consider the minutes of 13th Building and Works Committee

Resolution: The committee discussed the minutes of 13th Building and Works Committee meeting in detail and recommended the following for approval of BoG:

- a. To initiate the works, as proposed in Agenda BWC 13.04.01 for construction of Academic Blocks, Director Residence, Institute guest house, Type V quarters and Institute health centre. The proposal for Registrar residence was advised to be dropped. The Master plan may be revisited by the institute before arriving at the final cost.
- b. The total cost of construction work for the central sewage and drainage system in the campus as proposed in Agenda item no. BWC 13.04.02 may be worked out after incorporating the advice of BWC and placed the same in the next finance committee meeting.
- c. The proposal for repair and maintenance work as proposed in Agenda BWC 13.04.03 was recommended.
- d. The construction of children park and outdoor Gym as proposed in Agenda BWC 13.04.04 was recommended.
- e. The empanelment of architect as proposed in Agenda BWC 13.04.05 was considered. The committee advised the institute to constitute institute level 'User's Committee' to identify the requirements and hold discussion with the architect before design of any building or facility.


(Prashant Pole)
Chairman, FC

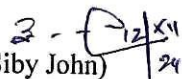
3 - 
(Siby John)
Member Secretary, FC

FC 23.04.02: To consider Re-fixation of Pay of Trainers (12 Nos) and payment of arrear.

Resolution: Approved, as proposed. However, it was suggested that the institute should have internal mechanism to curb the recurrence of such errors.

The meeting ended with vote of thanks to Chair.


(Prashant Pole)
Chairman, FC


(Siby John)
Member Secretary, FC